



# Infrastructure Services at Portsmouth and Paducah



## Pre-Proposal Conference

December 8, 2003



# Infrastructure Services at Portsmouth and Paducah



## Purpose of the Pre-Proposal Conference:

- Prepare potential offerors for site tours
- Provide executive summary and highlight some of the important aspects of the RFP
- Review the two Statements of Work (SOW).



# Infrastructure Services at Portsmouth and Paducah



## DOE Environmental Management Perspective

- Award infrastructure services contracts, one for each site, to provide services necessary to site operation while remediation contractors complete cleanup projects
- Establish contract structure that incentivizes contractor performance
- Solicit high-quality proposals from small business concerns



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## Agenda

- Presentation
- Written question submittal by attendees
- Extended break for DOE to consider written questions
- Reconvene conference for question responses



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## Ground rules

- No audio or video recording of Pre-Proposal Conference is permitted
- Oral questions or comments from the attendees not permitted
- Written solicitation questions may be dropped in the box at the front of this room or submitted by email later



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## Ground rules

- Pre-Proposal Conference briefing slides will be posted to the SEB Web Page
- Terms and conditions of the RFP govern over any information presented today



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RFP Web Page, address:

[https://www.ohio.doe.gov/pppo\\_seb/infrastructure](https://www.ohio.doe.gov/pppo_seb/infrastructure)

- Click left side buttons on seb welcome page for items on next viewgraph

RFP Email address:

[pppoinfrastructure@ohio.doe.gov](mailto:pppoinfrastructure@ohio.doe.gov)



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## RFP Web Page, includes:

- RFP and amendments
- Information centers/ reading rooms
- Reference Documents
- Synopsis
- Questions and Answers
- Source List (to be added)





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## Request for Proposal Format

- Section A through J become the contract
- Section K incorporated by reference
- Section L and M contain solicitation instructions and basis of evaluation and selection



# Infrastructure Services at Portsmouth and Paducah



## Request for Proposal

- Section C.1 (Portsmouth) Statements of Work (SOW)
- Section C.2 (Paducah) SOW
- Differences in SOWs
  - C.1, V.N.6, is unique to Portsmouth
  - C.2, V.M.10 thorough 12, are unique to Paducah
  - Other minor differences



# Infrastructure Services at Portsmouth and Paducah



## Executive Summary of RFP

- Scope – Infrastructure Services for Portsmouth or Paducah
- Contract type – CPAF
- Fee – base and award primarily; short fixed fee period; no fee for transition
- Contract period and award – five year period of performance, including 90 day transition
- Proposals due by 4:00 p.m. eastern standard time on January 28, 2004
- Contract Funding Profile (B.3) -- proposal must conform to funding limits



# Infrastructure Services at Portsmouth and Paducah



## Executive Summary of RFP continued

- Conditional payment of fee (B.5) – penalties for not safeguarding certain types of data/information or not protecting worker safety and health
- Project control systems and reporting requirements (H.1) – requires baseline submittal consistent with terms and conditions of the contract and contractor proposal within 90 days of award
- Allocation of liability for fines and penalties (H.13) – fines and penalties resulting from contractor violation of ES&H and quality requirements



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## Executive Summary of RFP continued

- Permits, Applications and Licenses (H.16) - contractor has the option to pursue transfer of the permits that can be transferred
- Government furnished services and items (H.19)



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## Executive Summary of RFP continued

- Workforce transition and human resources management (H.20)
- FOCI – subject to DOE requirements and policies concerning foreign ownership, control or influence (I.90)
- ES&H – Integrated Safety Management System required (I.96)



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## Executive Summary of RFP continued

- Guidance for prospective offerors relative to impact of teaming on small business status (L.1)
- FAR 52.215-1 Instructions to Offerors - Competitive Acquisition (L.3)
- The overall Proposal shall consist of three physically separated volumes
  - Volume I - Offer (5 copies for each site proposal) (see Provision L.13)
  - Volume II - Technical Proposal (12 copies for each site proposal) (see Provision L.14)
  - Volume III - Cost/Fee (12 copies for each site) (see Provision L.15)



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## Executive Summary of RFP continued

- Cost / Fee Proposal
  - Breakdown of cost to the WBS level correlated with the SOW
  - Information to be submitted which shows that contractor's compliance with the Limitation on Subcontracting clause (FAR 52.219-14). This is a responsibility matter prior to award and a contract administration matter after award.





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## Executive Summary of RFP continued

- Evaluation criteria (M.2)
  - Technical / business management approach
    - Work planning, management and execution
    - Key personnel
  - Experience
  - ES&H
  - Transition approach
  - Past performance



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## Offeror to Fill In

- Section A, Solicitation, Offer and Award
  - SF 33 – must complete Blocks 12-18 for each site proposed
- Section B, Supplies or Services and Prices/Costs
  - Clause B.1 -- site proposed
  - Clause B.2 -- proposed total estimated cost with breakout for transition and performance periods, fixed fee, base fee, award fee and total of contract value with FY breakout
  - must fill out Section B for each site proposed and ensure that ALL fill-in blanks are completed and check mathematical calculations



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## Offeror to Fill In

- Section H, Special Contract Requirements
  - Offeror fill in requirement H.3
  - Offeror must fill in 3 to 5 key personnel on each site proposal
- Section I, Contract Clauses
  - Offeror fill in requirement under paragraph (b) of Hazardous Material Identification and Material Safety Data (I.38)



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## Offeror to Fill In

- Section K, Representations, Certifications, and Other Statements of Offerors or Respondents
  - Offeror, all joint venture and LLC members, and all major subcontractors must complete section and have an authorized representative sign
  - K.4 especially important for small businesses



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Thank you for attending this morning.

- Questions may be dropped off up front or submitted via email later
- Later session for answering questions
- Further site tours will be announced on the SEB Web Page

The End.